

**STEPHENS COUNTY CODE ENFORCEMENT
COMMERCIAL BUILDING PERMIT APPLICATION
P.O. BOX 386 • 37 W. TUGALO STREET • TOCCOA, GEORGIA 30577
PHONE: 706-886-9491 • FAX: 706-886-2185**

FOR OFFICE USE ONLY	ACRES	TAX PARCEL	ZONING	PERMIT #
RIGHT-OF-WAY	FRONT YARD SETBACK	RIGHT SIDE YARD SETBACK	LEFT SIDE YARD SETBACK	REAR YARD SETBACK
LOCATION ADDRESS:		SUBDIVISION:		
APPLICANT NAME / ADDRESS			PHONE#	
LAND OWNER / ADDRESS			PHONE #	
CONTRACTOR / ADDRESS			PHONE # STATE LICENSE # _____	
FRAME TYPE: BLOCK * WOOD FRAME * METAL FRAME * OTHER EXTERIOR MATERIAL: BRICK * HARDI * VINYL * OTHER		FOUNDATION: AT GRADE SLAB * RAISED SLAB * BLOCK * BASEMENT * CRAWL * OTHER	HEATING TYPE: ELECTRIC * HEAT PUMP * GAS * GAS LOGS	
TYPE OF IMPROVEMENT: NEW * ADDITION * ALTERATION * REPAIR * REMODEL * DEMOLITION * RELOCATE * OTHER _____				
STRUCTURE: WIDTH _____ DEPTH _____ HEIGHT _____ TOTAL SQ. FOOTAGE _____		# OF STORIES _____ Total Sq. Footage _____ # OF BATHROOMS _____ (Full _____ Partial _____)		STRUCTURE USE:
DRIVEWAY: (High back curbs & lots with road ditches need driveway permits) DRIVEWAY PERMIT # _____ CURB & GUTTER _____ EXISTING _____			SOIL EROSION MEASURES REQUIRED ON ALL JOBS ATTENDED SOIL EROSION CLASS: YES * NO CERTIFICATION # _____	
EXISTING STRUCTURE ON PROPERTY: YES * NO # & TYPE OF OTHER STRUCTURES ON PROPERTY: _____			ESTIMATED COST OF CONSTRUCTION: \$ _____	
SEWAGE DISPOSAL TYPE: PUBLIC (receipt #) _____ * SEPTIC TANK # _____ GARBAGE DISPOSAL: YES * NO WATER SUPPLY: WELL _____ * PUBLIC WATER (receipt #) _____ (COPY OF RECEIPT FROM UTILITY DEPT REQUIRED)				
POWER COMPANY: GEORGIA POWER * HART EMC * OTHER				
Drawing with all trades Included	YES	NO	Total \$	
Site Drawing with E&S plan	YES	NO	Total \$	
E-911 Address	YES	NO		
All Subcontractor names and numbers	YES	NO		
Specialty Drawings	YES	NO		
Paid	Check	Cash	Total \$	

By signing this application you hereby certify that you have read and examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. This permit must be renewed if the work described above is not started within (6) months from the date the permit is issued. **FLOOR PLANS REQUIRED.**

Signature

Date

Office Comments/Notes/Questions:

Building Official _____ Date _____

NO STRUCTURES OR IRRIGATION SHALL BE ALLOWED WITHIN ANY COUNTY RIGHT-OF-WAY, DRAINAGE EASEMENT, BUFFER AREA, FLOOD PLAIN, OR WITHIN 25 FEET OF ANY STATE WATERS WITHOUT PRIOR APPROVAL.

RE-INSPECTION FEES WILL BE CHARGED FOR THE FIRST OR RECURRING RE-INSPECTIONS.

Inspection fees are as follows:

- First re-inspection: \$25.00 (no charge if items on first inspection are corrected at time of first re-inspect)
- Second re-inspection: \$25.00
- Third re-inspection: \$50.00
- Fourth or more re-inspections: \$100.00

A \$25.00 RETAINAGE FEE WILL BE CHARGED FOR WITHDRAWALS AND A \$100.00 REACTIVATION FEE WILL BE CHARGED IF WORK BEGINS AFTER THE SIX (6) MONTH PERIOD.

PROPERTY LINES MUST BE MARKED PRIOR TO FOOTING INSPECTION.

- NO UNTREATED WOOD IN FOOTINGS
- ALL BMP'S SHALL BE INSTALLED AND MAINTAINED
- PORT-A-POTTY'S REQUIRED ON ALL JOB SITES
- BURN PERMITS REQUIRED BY THE GEORGIA FORESTRY COMMISSION (877) 652-2876
- NO BURNING OR BURYING OF CONSTRUCTION DEBRIS
- BEFORE INSTALLING MAILBOXES, CONTACT YOUR LOCAL POST OFFICE FOR SPECIFICATIONS

NO IRRIGATION OR STRUCTURES WITHIN COUNTY R-O-W OR 13 FEET OF CURB.

IT IS UNLAWFUL TO OCCUPY OR PERMIT SOMEONE TO OCCUPY A PREMISES WITHOUT A CERTIFICATE OF OCCUPANCY

NOTIFICATION TO OWNER: APPRAISERS FROM THE TAX ASSESSORS OFFICE WILL BE CONDUCTING ON-SITE EVALUATIONS UNTIL PROJECT IS COMPLETED.

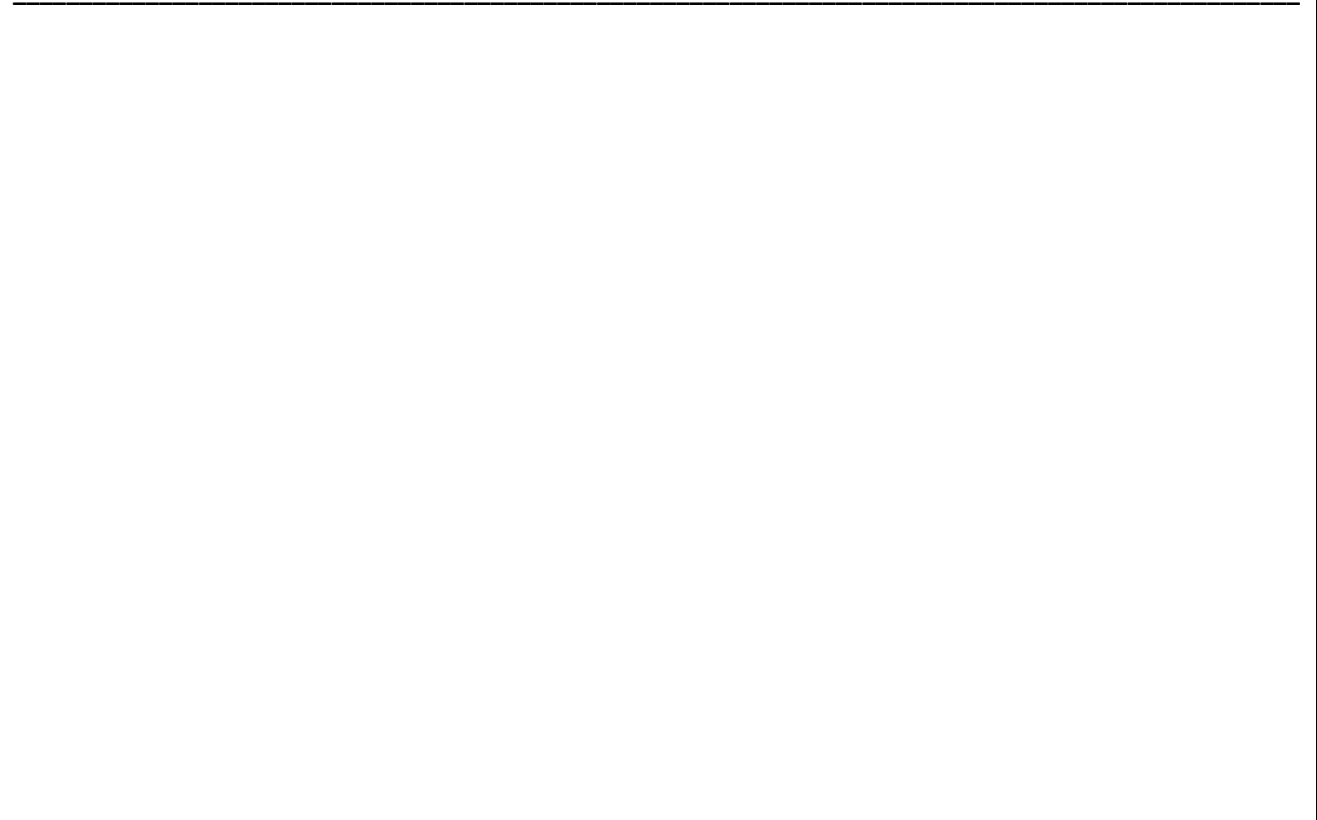
ANY VIOLATION OF THE ABOVE WILL RESULT IN A STOP WORK ORDER.

I have read the above items, understand, and agree to comply with all items listed.

Signature

Date

Directions from main highway to property:



SKETCH OF BUILDING LOCATION ON PROPERTY