



**MINUTES
REGULAR MEETING**

**SEPTEMBER 13, 2011
5:00 P.M.**

**STEPHENS COUNTY BOARD OF COMMISSIONERS
HISTORICAL COURTHOUSE**

PRESENT FOR MEETING: Chairman J B Hudgins, Jr., Commissioners Harold Andrews, Jonesy Haygood, Dean Scarborough and Stanley London; County Administrator John Rutan; County Clerk Beth Rider; Finance Director Phyllis Ayers and County Attorney Brian Ranck

Chairman JB Hudgins, Jr. called the regular meeting to order at approximately 5:25 p.m. and welcomed those present. Reverend Teasley gave the Invocation and led the Pledge of Allegiance.

I. APPROVE AGENDA

A motion was made by Commissioner Scarborough, seconded by Commissioner Andrews to approve the agenda with addition of item # 9 and item #10 as presented. **Motion carried unanimously.**

II. APPROVE MINUTES

1. **AUGUST 15, 2011- RETREAT**
2. **AUGUST 23, 2011 – REGULAR MEETING**

A motion was made by Commissioner Scarborough, seconded by Commissioner Andrews to approve minutes as presented. **Motion carried unanimously.**

III. OLD BUSINESS

1. **BOARD TO CONSIDER MOTION TO APPROVE APPLICATION FOR BEER AND WINE LICENSE FOR CURRAHEE CLUB**

A motion was made by Commissioner London, seconded by Commissioner Scarborough to approve beer and wine application for Currahee Club. **Motion carried unanimously.**

IV. NEW BUSINESS

1. MOTION TO AUTHORIZE AND ENTER INTO INTERGOVERNMENTAL AGREEMENT FOR PUBLIC DEFENDERS INDIGENT DEFENSE EXPENSES

Public Defender will make a change to the agreement to remove the word monthly from the first paragraph of the agreement. A motion was made by Commissioner Andrews, seconded by Commissioner London to approve and authorize the intergovernmental agreement with the Public Defender's office. **Motion carried unanimously.**

2. BOARD TO CONSIDER MOTION TO APPROVE OR DENY REFUND REQUEST FOR RAY WARD

A motion was made by Commissioner London, seconded by Commissioner Andrews to approve the refund request from Ray Ward for tax years 2008-2009. **Motion carried unanimously;** a second motion was made by Commissioner London, seconded by Commissioner Andrews to authorize Tax Assessors office to file an adjustment sheet to bill the rightful owner of the property for the same years Mr. Ward is being refunded. **Motion carried unanimously.**

3. BOARD TO CONSIDER MOTION TO APPROVE OR DENY REFUND REQUEST FOR LEONARD BROCK

A motion was made by Commissioner Scarborough, seconded by Commissioner Haygood to approve refund request for tax years 2008, 2009 and 2010. **Motion carried unanimously.**

4. BOARD TO CONSIDER MOTION TO APPROVE BUDGET AMENDMENT FOR SHERIFF'S DEPARTMENT AND AUTHORIZE CHAIRMAN TO SIGN RESOLUTION

A motion was made by Commissioner London, seconded by Commissioner Scarborough to approve budget amendment for Sheriff's department. **Motion carried unanimously.**

5. BOARD TO CONSIDER MOTION TO DECLARE PROPERTY LISTED AS SURPLUS AND UNSERVICEABLE TO THE COUNTY AND AUTHORIZE COUNTY CLERK TO PROCEED WITH ON-LINE AUCTION COMPANY TO POST SURPLUS FOR AUCTION AND AUTHORIZE CHAIRMAN TO SIGN RESOLUTION AND LETTER FROM SHERIFF RANDY SHIRLEY FOR CONFISCATED PROPERTY SURPLUS

1990 Chevrolet Mini-Bus – 223,326 miles
1995 Ford Crown Vic – 183,986 miles
1999 Ford Crown Vic – 245,501 miles
1999 Ford Crown Vic – 313,573 miles
1999 Ford Crown Vic – 228,225 miles
1994 Ford Crown Vic – 127,287 miles
1982 Chevrolet 70 Series Fire Truck – 298,460 miles
1999 Ford Crown Vic – 236,790 miles
1994 Ford Crown Vic – 190,591 miles
1996 Ford Crown Vic – 192,778 miles

1989 Cadillac Deville – 160,058 miles
1989 Isuzu Pickup – 212,971 miles
1992 Ford Crown Vic – 106,277 miles
1989 Toyota Pickup Truck – Confiscated
1990 Cadillac Deville – Confiscated

A motion was made by Commissioner Scarborough, seconded by Commissioner London to declare property as surplus and unserviceable and authorize County Clerk to post property on-line with Auction Company. **Motion carried unanimously.**

6. BOARD TO CONSIDER MOTION TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE TOWN OF MARTIN, GEORGIA TO CONDUCT ELECTIONS

A motion was made by Commissioner Andrews, seconded by Commissioner London to enter into agreement with the Town of Martin, Georgia to conduct elections. **Motion carried unanimously.** County Attorney Brian Ranck stated this would stay in effect until 2016.

7. BOARD TO CONSIDER MOTION TO AMEND PREVIOUS MOTION FOR BID AMOUNT OF \$68,163.00 FROM AUGUST 23, 2011 REGULAR MEETING AND CORRECT THE BID AWARD AMOUNT FOR B & C MECHANICAL IN THE AMOUNT OF \$68,900.00 FOR THE INSTALLATION OF THE CHILLER AND CORRECT THE MINUTES FROM THE MEETING

A motion was made by Commissioner London, seconded by Commissioner Scarborough to amend previous bid amount for minutes to reflect the correct bid amount of \$68,900.00. **Motion carried unanimously.**

8. BOARD TO CONSIDER MOTION TO APPROVE AND AUTHORIZE CHAIRMAN TO SIGN GUARDIAN INSURANCE APPLICATION FOR NEW DENTAL PLAN

A motion was made by Commissioner Scarborough, seconded by Commissioner Andrews to approve and authorize Chairman to sign insurance application for new dental plan. **Motion carried unanimously.**

9. BOARD TO CONSIDER MOTION TO APPOINT COMMISSIONER JONESY HAYGOOD AS A VOTING DELEGATE FOR THE 2011 LEGISLATIVE LEADERSHIP CONFERENCE IN ATLANTA, GEORGIA, OCTOBER 2-5, 2011

A motion was made by Commissioner Andrews, seconded by Commissioner London to appoint Jonesy Haygood as a voting delegate for the 2011 Legislative Leadership Conference. **Motion carried unanimously.**

10. MOTION TO APPROVE TO WAIVE BUILDING PERMIT FEES FOR THE CONSTRUCTION OF THE TOCCOA-STEPHENS COUNTY HUMANE SHELTER

A motion was made by Commissioner London, seconded by Commissioner Andrews to approve waiving the permit fee for the humane shelter construction. **Motion carried unanimously.**

V. INVOICES OVER \$5000

1. GABLE SPORTING GOODS (CHRIS BLACK) \$7,127.20

A motion was made by Commissioner Haygood, seconded by Commissioner Scarborough to pay the invoice. **Motion carried unanimously.**

VI. MATTERS FROM DEPARTMENTS

1. ADMINISTRATOR REPORT
2. FINANCE REPORT
3. DEPARTMENT REPORT

Randall Cleveland reported the chiller was working good.

4. COMMISSIONERS REPORT

Commissioner London reported for the CCAP Committee. Commissioner London stated the meeting was held on August 25th at 4:00 p.m. at the Chamber Office. The pilot program proposal was discussed at length and an awareness meeting format was discussed with a possible City operated service meeting to inform the Civic groups. No meeting in September.

VII. MATTERS FROM CITIZENS – TIME LIMIT OF THREE (3) MINUTES

VIII. EXECUTIVE SESSION

1. DISCUSSION OF POTENTIAL OR THREATENING LITIGATION

A motion was made by Commissioner Andrews, seconded by Commissioner London to enter into executive session at 5:42 p.m.

IX. ADJOURNMENT

A motion was made by Commissioner Scarborough, seconded by Commissioner Haygood to adjourn the meeting at 6:10 p.m. **Motion carried unanimously.**

Approved this _____ day of _____, 2011

J.B. Hudgins, Chairman

Attest:

Beth Rider, County Clerk