



MINUTES

REGULAR MEETING

**JULY 26, 2011
8:30 A.M.**

STEPHENS COUNTY BOARD OF COMMISSIONERS HISTORICAL COURTHOUSE

PRESENT FOR MEETING: Chairman J B Hudgins, Jr., Commissioners Harold Andrews, Jonesy Haygood, Dean Scarborough and Stanley London; County Administrator John Rutan; County Clerk Beth Rider; and County Attorney Brian Ranck

Chairman JB Hudgins, Jr. called the regular meeting to order at approximately 9:02 a.m. and welcomed those present. Reverend Teasley gave the Invocation and led the Pledge of Allegiance.

I. APPROVE AGENDA

A motion was made by Commissioner Scarborough, seconded by Commissioner London to approve the agenda as presented. **Motion carried unanimously.**

II. APPROVE MINUTES

1. JULY 12, 2011- REGULAR MEETING

A motion was made by Commissioner London, seconded by Commissioner Andrews to approve minutes as presented. **Motion carried unanimously.**

III. OLD BUSINESS

1. FIRST READING OF ORDINANCE AMENDMENTS FOR SECTION 66-181 LOT SIZES AND PROPORTIONS AND SECTION 46-35.1 AND 46-35.2

This was the first reading of ordinances. No motion was needed.

IV. NEW BUSINESS

1. BOARD TO CONSIDER MOTION TO AUTHORIZE CHAIRMAN TO SIGN FISCAL YEAR 2011 FINANCIAL AUDIT ENGAGEMENT LETTER WITH MAULDIN & JENKINS CERTIFIED PUBLIC ACCOUNTS, LLC

A motion was made by Commissioner London, seconded by Commissioner Scarborough to authorize Chairman to sign financial audit engagement letter with Mauldin & Jenkins. **Motion carried unanimously.**

2. BOARD TO AUTHORIZE BUILDINGS AND GROUNDS DIRECTOR TO SOLICIT BIDS FOR ROOF AT DFACS

A motion was made by Commissioner Scarborough, seconded by Commissioner London to authorize Buildings and Grounds Director to solicit bids for roof. **Motion carried unanimously.**

3. TIM MARTIN TO PRESENT ANNUAL REPORT

No motion needed.

4. MOTION FOR BOARD TO AUTHORIZE CHAIRMAN TO SIGN HAZARDOUS WASTE TRUST FUND CONTRACT AGREEMENT FOR REIMBURSEMENT AND RESOLUTION TO EXECUTE THE CONTRACT

A motion was made by Commissioner London, seconded by Commissioner Scarborough to authorize Chairman to sign agreement and contract. **Motion carried unanimously.**

5. BOARD TO CONSIDER MOTION TO APPROVE FY 2011 BUDGET AMENDMENT FOR ANIMAL CONTROL FROM CONTINGENCIES AND AUTHORIZE CHAIRMAN TO SIGN BUDGET AMENDMENT RESOLUTION

A motion was made by Commissioner Scarborough, seconded by Commissioner London to approve FY 2011 budget amendment and authorize Chairman to sign resolution. **Motion carried unanimously.**

6. BOARD TO CONSIDER MOTION TO APPROVE FY 2012 BUDGET AMENDMENT FOR PUBLIC WORKS AND AUTHORIZE CHAIRMAN TO SIGN BUDGET AMENDMENT RESOLUTION

A motion was made by Commissioner Scarborough, seconded by Commissioner London to approve FY 2012 budget amendment and authorize Chairman to sign resolution. **Motion carried unanimously.**

7. BOARD TO ADOPT AMENDED RESOLUTION NO. 2011-29 IMPOSING A 911 CHARGE ON PREPAID WIRELESS SERVICE TO REPLACE RESOLUTION NO. 2011-22 AS CORRECTED

A motion was made by Commissioner Scarborough, seconded by Commissioner London to adopt amended resolution for 911 charges on prepaid wireless service. **Motion carried unanimously.**

8. MOTION FOR BOARD TO APPROVE AND AUTHORIZE CHAIRMAN TO SIGN ADJUSTMENT SHEETS

A motion was made by Commissioner London, seconded by Commissioner Andrews to approve and authorize Chairman to sign adjustment sheets. **Motion carried unanimously.**

9. MOTION FOR BOARD TO CONSIDER LEASE AGREEMENT AND ACCEPT PROPOSAL FOR 1.63 ACRES OF LAND EAST OF THE OLD JAIL FACILITY FOR THE TOCCOA HUMANE SHELTER AND STAFF TO PREPARE LEASE AND CONTACT CITY TO MOVE SEWER LINE AT THEIR EXPENSE

A motion was made by Commissioner London, seconded by Commissioner Scarborough to accept proposal and staff to prepare lease and administrator to prepare letter to the city. **Motion carried 4-1. Commissioner Haygood abstained.**

10. MOTION FOR BOARD TO CONSIDER CHANGES TO THE PERSONNEL POLICY AND AUTHORIZE STAFF TO AMEND THE POLICY

A motion was made by Commissioner Scarborough, seconded by Commissioner London to approve the personnel policy changes and authorize staff to amend policy. **Motion carried unanimously.**

V. INVOICES OVER \$5000

1. **SYNERGISTIC SOFTWARE - \$7068.00**

A motion was made by Commissioner London, seconded by Commissioner Scarborough to approve and pay the invoice. **Motion carried unanimously.**

VI. MATTERS FROM DEPARTMENTS

1. ADMINISTRATOR REPORT –

2. FINANCE REPORT –

3. DEPARTMENT REPORT –

1. Tom Bennett – Tom was in training and copied report for Commissioners

2. Richard Adams – reported the trail was complete, it has been back filled; they are putting sod right beside the paved part of the trail. Football sign-ups have been extended til August 8th.

4. COMMISSIONERS REPORT –

VII. MATTERS FROM CITIZENS – TIME LIMIT OF THREE (3) MINUTE

1. Debra Ord asked the Commissioners if the ordinances were in regards to the lot sizes for mobile homes that were already existing in the county. Commissioners stated no, the lot sizes were for lake property

VIII. EXECUTIVE SESSION

1. **PERSONNEL**

A motion was made by Commissioner Scarborough, seconded by Commissioner Andrews to enter into Executive Session at 9:20 a.m. to discuss personnel.

IX. ADJOURNMENT

A motion was made by Commissioner London, seconded by Commissioner Scarborough to adjourn the regular meeting at 9:51 a.m.

Approved this _____ day of _____, 2011

J.B. Hudgins, Chairman

Attest:

Beth Rider, County Clerk