



**MINUTES  
REGULAR MEETING  
JANUARY 12, 2010**

**STEPHENS COUNTY BOARD OF COMMISSIONERS  
HISTORICAL COURTHOUSE COURTROOM  
5:30 P.M.**

**PRESENT:** Commissioners Harold Andrews, J.B. Hudgins Jr., Jonesy Haygood, Dean Scarborough, and Stanley London; County Administrator John Rutan; County Clerk Beth Rider; Finance Director Phyllis Ayers; County Attorney Brian Ranck

Commissioner Andrews called the meeting to order at approximately 5:48 p.m. and welcomed those present. Rev. Phillip Teasley gave the Invocation and led the Pledge of Allegiance.

**I. APPROVE AGENDA**

A motion was made by Commissioner Hudgins, seconded by Commissioner Scarborough to approve agenda with changes as follows:

Remove Item #14 which read: MOTION FOR BOARD TO CONSIDER PAYING THE DIFFERENCE BETWEEN THE AMOUNT OF THE BUYOUT AND THE GUARANTEED BUY BACK PRICE FROM CATERPILLAR

Brian Ranck asked the Commissioners to consider appointing the Firm of Sanders, Smith & Ranck under Item # 2.

**Motion carried unanimously.**

**II. APPROVE MINUTES**

**1. DECEMBER 15, 2009 - REGULAR MEETING**

A motion was made by Commissioner London, seconded by Commissioner Haygood to approve minutes as presented. **Motion carried unanimously.**

**III. OLD BUSINESS**

**IV. NEW BUSINESS**

**1. SELECTION OF CHAIRMAN AND VICE-CHAIRMAN**

A motion was made by Commissioner Hudgins, seconded by Commissioner London to nominate and appoint Commissioner Dean Scarborough as Chairman. **Motion carried unanimously.** A second

motion was made by Commissioner Andrews, seconded by Commissioner London to nominate and appoint Commissioner J B Hudgins as Vice-Chairman. **Motion carried unanimously.**

Tim Martin presented and read a Proclamation to Commissioner Andrews on behalf of the Stephens County Development Authority for his dedication and service to the community while he was Chairman of the Board of Commissioners.

## 2. RE-APPOINTMENT OF DEPARTMENT HEADS

A motion was made by Commissioner Haygood, seconded by Commissioner Andrews to employ and re-appoint the following department heads. **Motion carried 4-1, Commissioner London voted no.**

- County Administrator – John Rutan
- County Clerk – Beth Rider
- Finance Director – Phyllis Ayers
- County Attorney's – Firm of Sanders, Smith & Ranck
- Recreation Director – Richard Adams
- Senior Center Director – Lisa Thomas
- Marshal/Code Enforcement – Josh Roberts
- EMA Director – Becky Wall
- E-911 Director – Rex Nelms
- Public Works Director – Bobby Hanley
- Landfill – Jackie Lecroy
- Building Inspector – Larry Krul

## 3. SET DATE, TIME AND PLACE FOR WORK SESSIONS AND REGULAR MEETINGS

A motion was made by Commissioner Hudgins, seconded by Commissioner Andrews to approve the meeting dates and times as presented, Historic Courthouse for work sessions and regular meetings. County Clerk Beth Rider was asked to look into getting pricing for clip-on microphones and sound checked in the Courtroom. **Motion carried unanimously.**

## 4. APPOINTMENT OF BUDGET OFFICER FOR FISCAL YEAR 2011

A motion was made by Commissioner Haygood, seconded by Commissioner London to appoint Finance Director Phyllis Ayers as the Budget Officer for Fiscal Year 2011. **Motion carried unanimously.**

## 5. PRESENTATION BY MAULDIN & JENKINS TO REPORT ON FISCAL YEAR 2009 AUDIT AND FINANCIALS

Ms. Meredith Lipson of Mauldin & Jenkins gave a report on the FY 2009 Audit stating the fund balance at the end of the year was more than 5.4 million dollars. Ms. Lipson stated the Audit was a clean audit with a strong fund balance. Ms. Lipson commended the Commissioners on cost cutting measures taken in FY 2009.

## 6. APPOINTMENTS TO VARIOUS BOARDS

A motion was made by Commissioner Haygood, seconded by Commissioner Hudgins to appoint Brenda Chapman to the Health Board for a six year term. **Motion carried unanimously.** A second motion was made by Commissioner Hudgins, seconded by Commissioner Haygood to re-appoint Greg Jackson to the Airport Authority for a three year term. **Motion carried unanimously.**  
No action was necessary for the remaining boards.

- GMRC – Chairman Dean Scarborough
- Stephens County Development Authority – Chairman Dean Scarborough
- Health Board – Brenda Chapman
- Airport Authority – Chairman Dean Scarborough
- Airport Authority – Greg Jackson
- Chamber of Commerce – Chairman Dean Scarborough
- Litter & Blight - Stanley London
- Roads & Bridges –Harold Andrews & Jonesy Haygood
- Building & Grounds – J B Hudgins
- E911 Advisory – Stanley London
- Joint Services – Stanley London
- Fire Service – Stanley London & Harold Andrews

## 7. MOTION FOR BOARD TO SET QUALIFYING FEES AND AUTHORIZE CHAIRMAN TO SIGN RESOLUTION

A motion was made by Commissioner London, seconded by Commissioner Hudgins to set the qualifying fees for County Commissioners at \$396.00; and fees for the Board of Education at \$36.00 and authorize chairman to sign resolution. **Motion carried unanimously.**

## 8. MOTION FOR BOARD TO APPROVE NOMINATION OF BOB EVANS TO THE TOCCOA-STEPHENS COUNTY PUBLIC LIBRARY

A motion was made by Commissioner Andrews, seconded by Commissioner Haygood to approve nomination for Bob Evans to serve on the Library Board for a three year term. **Motion carried unanimously.**

## 9. MOTION FOR BOARD TO APPROVE NOMINATION OF DAPHNE PAXTON TO THE GEORGIA DEPARTMENT OF BEHAVIORAL HEALTH & DEVELOPMENTAL DISABILITIES

A motion was made by Commissioner London, seconded by Commissioner Andrews to approve nomination of Daphene Paxton to the DBHDD Board. **Motion carried unanimously.**

## 10. MOTION FOR BOARD TO AUTHORIZE CHAIRMAN TO SIGN CHECK SIGNING RESOLUTION AND REMOVE PREVIOUS CHAIRMAN AND VICE-CHAIRMAN AND REPLACE WITH NEW CHAIRMAN AND VICE-CHAIRMAN

A motion was made by Commissioner Andrews, seconded by Commissioner London to authorize Chairman to sign check signing resolution to replace previous Chairman and Vice-Chairman. **Motion carried unanimously.**

11. MOTION FOR BOARD TO RENEW CONTRACT FOR E911 FROM GUNBY COMMUNICATIONS IN THE AMOUNT OF \$38,932.00 AND AUTHORIZE CHAIRMAN TO SIGN CONTRACT

A motion was made by Commissioner London, seconded by Commissioner Andrews to renew contract with Gunby Communications and authorize Chairman to sign contracts. **Motion carried unanimously.**

12. MOTION FOR BOARD TO CHOOSE EITHER A POOLED METHOD OR DEDICATED METHOD FOR SECURING DEPOSITSWITH COMMUNITY BANK & TRUST AND AUTHORIZE CHAIRMAN TO SIGN AGREEMENT.

Finance Director Phyllis Ayers stated a dedicated method you still get a report each month that tells all securities and a pooled method you get no information until the end of the year for auditors to see. A motion was made by Commissioner Andrews, seconded by Commissioner London to choose a dedicated method for securing deposits and authorize Chairman to sign agreement. **Motion carried unanimously.**

13. MOTION FOR BOARD TO APPROVE AND ADOPT FY 2011 BUDGET CALENDAR

A motion was made by Commissioner London, seconded by Commissioner Andrews to approve and adopt FY 2011 budget calendar. **Motion carried unanimously.**

14. MOTION FOR BOARD TO APPROVE FY2010 BUDGET AMENDMENT FOR SHERIFF DEPARTMENT FOR ENGINES REPLACED BY FLOOD

A motion was made by Commissioner Hudgins, seconded by Commissioner Andrews to approve FY 2010 budget amendment for Sheriff's Department. **Motion carried unanimously.**

15. AUTHORIZATION FOR BOARD OF EDUCATION TO DUMP MATERIAL AND DEMOLITION DEBRIS AT LANDFILL UP TO THE POINT WHERE THE COUNTY ENGINEER SPECIFIES NO MORE WASTE CAN BE ACCEPTED

A previous discussion was to postpone until County Attorney could draw up a contract and bring to next meeting; a motion was made by Commissioner Andrews, seconded by Commissioner Hudgins to place item back on the agenda. **Motion carried unanimously.**

A motion was made by Commissioner Hudgins, seconded by Commissioner Andrews to authorize Board to use landfill and requested County Attorney Brian Ranck to draft a letter to the Board of Education with the stipulation that the asbestos could be brought to the landfill until it reached it's capacity and determined capacity by the discretion of the Administrator. **Motion carried unanimously.**

16. MOTION FOR BOARD TO APPROVE LEASE AGREEMENT WITH BOARD OF EDUCATION IN THE AMOUNT OF \$1.00 FOR LEASE OF COOPERATIVE EXTENSION OFFICE

A motion was made by Commissioner Andrews, seconded by Commissioner London to approve lease agreement for lease of Extension Office. **Motion carried unanimously.**

17. MOTION TO AUTHORIZE CHAIRMAN TO SIGN FY2011 MIL AGREEMENT FOR DFACS

A motion was made by Commissioner London, seconded by Commissioner Hudgins to authorize Chairman to sign FY 2011 MIL agreement for DFACS. **Motion carried unanimously.**

**II. INVOICES OVER \$5000**

1. **ACREE OIL COMPANY - \$17,549.07**
2. **ACREE OIL COMPANY - \$19,370.13**
3. **TYLER TECHNOLOGIES - \$5,000.00**

A motion was made by Commissioner Andrews, seconded by Commissioner Haygood to approve the above invoice for payment. **Motion carried unanimously.**

**V. MATTERS FROM DEPARTMENTS**

1. ADMINISTRATOR REPORT
2. FINANCE REPORT
3. DEPARTMENT REPORT

No reports were given.

**VI. MATTERS FROM CITIZENS – TIME LIMIT OF THREE (3) MINUTES**

1. Melvin Barrett- Mr. Barrett was concerned that the Airport was spending SPLOST dollars on the expansion of the terminal and asked why they could not charge a landing fee of \$100.00 like other surrounding airports.

**2. EXECUTIVE SESSION**

**3. ADJOURNMENT**

A motion was made by Commissioner Haygood, seconded by Commissioner Hudgins to adjourn the meeting at 6:20 p.m. **Motion carried unanimously.**

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2010

\_\_\_\_\_  
Dean Scarborough, Chairman

Attest:

\_\_\_\_\_  
Beth Rider, County Clerk