



**STEPHENS COUNTY CHECK LIST
FOR FILING
ALCOHOLIC BEVERAGE LICENSE APPLICATION**

NEW APPLICATIONS

Pages

- 2 - 13 APPLICATION COMPLETED

- 2 Certified check, cashier's check, or cash **for the full amount of license and Application Fee of \$300.00. License fees are located on Page 2 of application**

- 3 Surveyor's Certificate

- 4 Copy of lease or deed

- 5 Copy of current Tax Exemption Certificate on non-profit clubs

- 6 - 9 Investigation and history forms completed. Applicant is to be fingerprinted at the STEPHENS COUNTY SHERIFF'S DEPARTMENT from 9 a.m. - 12 noon and from 1 p.m. - 5 p.m., Monday – Friday at the government building.

- 10 - 11 Signed copy of SAVE Affidavit and copy of Applicants Georgia Driver's License

- B.O.C. Certificate for legal ad, and copy of legal ad. (Run four days within four weeks prior to hearing on application).

- Tax Commission Certification of State/Local Ad Valorem Taxes Paid for Current Year form must be signed by the Tax Commissioner

STEPHENS COUNTY

ALCOHOLIC BEVERAGE LICENSE APPLICATION

Current Year _____

For License Year _____

Current License Number _____

Renewal License Number _____

State License Number _____

INSTRUCTIONS: Every question shall be fully answered, typewritten or printed in ink. If the space provided is not sufficient, answer the question on a separate sheet and indicate in the space provided that such separate sheet is attached. When completed, it must be dated, signed and verified under oath by the applicant and filed with the Stephens County Business License Department, together with all supporting papers and certified check, cashier's check, or cash for the exact fee. I hereby certify as applicant that I have received, read and understand the Stephens county regulations controlling alcoholic beverages and herein make application for:

- (1) _____ Class B-1. Wholesale malt beverages, which shall permit only the sale of malt beverages at wholesale plus application fee;
- (2) _____ Class B-2. Retail malt beverages by the package in food stores, grocery stores, supermarkets and convenience food stores, which shall permit the sale of malt beverages by the package as an item incidental to the sale of food and groceries plus application fee;
- (3) _____ Class B-3. Retail malt beverages by the drink, which may only be issued for a restaurant, golf courses and private clubs, as defined herein plus application fee;
- (4) _____ Class C-1. Wholesale wine, which shall permit only the sale of wine at wholesale plus application fee;
- (5) _____ Class C-2, retail wine by the package in food stores, grocery stores, supermarkets and convenience food stores, which shall permit the sale of wine by the package as an item incidental to the sale of food and groceries plus application fee;
- (6) _____ Class C-3, retail wine by the drink, which may only be issued for a restaurant, golf courses and private clubs, as defined herein plus application fee;

(a) **Fees:** The basic fees for each type of license listed in subsection (b) herein above shall be as follow:

Class B-1	\$100.00
Class B-2	\$300.00
Class B-3	\$350.00
Class C-1	\$100.00
Class C-2	\$300.00
Class C-3	\$350.00
Class B-1 & C-1	\$200.00
Class B-2 & C-2	\$600.00
Class B-3 & C-3	\$700.00
Application Fee	\$300.00 plus class category (s)
Application Consumption Fee	\$350.00 plus class category (s)

1. APPLICANT: License Holder's Name (NO initials, spell out all names)

Home address _____

County _____ City _____ State _____ Zip _____

Phone _____ Age _____ Race _____ Sex _____

Date of Birth _____ SS# _____

2. THIS LICENSE IS FOR THE USE OF:

NAME (Owner of Business) _____

Address _____ County _____

City _____ State _____ Zip _____ Phone _____

Age _____ Race _____ Sex _____ Date of Birth _____ SS# _____

3. TRADE NAME OF BUSINESS _____

Business Location _____

Business Phone _____ GA Sales Tax # _____ F E I # _____

Mailing Address _____

(If different from business location)

SURVEYOR'S CERTIFICATE:

4. What is the straight-line distance from this business or portion of the business used for the sale of alcoholic beverages to the nearest:

(New applications only: Attach Surveyor's Statement)

SCHOOL _____

CHURCH _____

FUNERAL CHAPEL _____

5. Has any person with an interest in this application ever made an application at any previous time?

YES _____ NO _____ (If yes, give disposition of that application)

6. Has this place of business or anyone connected therewith been cited or charged at any time with any violation of State or Federal law or regulation or any rule or regulation of the City or County?

YES _____ NO _____ (If yes, give details on separate sheet.)

A. Has anyone (including employees) been convicted of driving under the influence within the past five (5) years? YES _____ NO _____ (if yes, give details on separate sheet.)

B. Has any previous license issued to applicant or any person with any interest in the application been revoked by any state or subdivision of the Federal government and reason?

7. List all pertinent information for each person, firm, or corporation that has any interest in this application and the type and percent of that interest.

<u>NAME</u>	<u>ADDRESS</u>	<u>BIRTHDAY</u>	<u>SS#</u>	<u>INTEREST</u>

8. List all other businesses engaged in the sale of alcoholic beverages that any of the persons, firms or corporations herein listed are interested in, employed by, or associated with in any way whatsoever.

9. List full name and address and other pertinent information of the owner of the building and the name and address or the owner of the land and the name and address of all lessors and sublessors. (Attach copy of lease or deed).

<u>OWNER, LESSOR OR SUBLESSOR</u>	<u>ADDRESS</u>	<u>PAYMENTS</u>

10. How much of the capital of this business is borrowed and from whom? (If a non-profit organization; attach proof of current non-profit status also).

<u>NAME</u>	<u>ADDRESS</u>	<u>AMT. & TERMS</u>

11. Full name and other pertinent information of the manager of this business, and state how he/she is compensated.

NAME _____ Phone _____

Address _____

County _____ City _____ State _____ Zip _____

Date of Birth _____ Age _____ Race _____ Sex _____ SS# _____

Compensated _____

12. INVESTIGATION FOR APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE.

Name _____ Aliases _____

Race _____ Sex _____ Nationality _____ SS# _____

Home Address _____

County _____ City _____ State _____

Zip _____ Phone _____

Business Address _____

County _____ City _____ State _____

Zip _____ Phone _____

Birthplace _____ County _____ Birthday _____

Occupation _____ Employer _____

Driver's License # _____ Height _____ Weight _____ Hair _____

Eyes _____ Physical Characteristics _____

(Deformities, Scars, Tattoos, Etc.)

Spouse (Full Name) _____

Aliases _____

Race _____ Sex _____ Nationality _____ SS# _____

Home Address _____

County _____ City _____ State _____

Zip _____ Phone _____

Business Address _____

County _____ City _____ State _____

Zip _____ Phone _____

Birthplace _____ County _____ Birthday _____

Occupation _____ Employer _____

13. PREVIOUS EMPLOYMENT (Start with present or latest employer)

(a) Employer _____ Address _____

Job Description _____

From _____ To _____

(b) Employer _____ Address _____

Job Description _____

From _____ To _____

(c) Employer _____ Address _____

Job Description _____

From _____ To _____

(d) Employer _____ Address _____

Job Description _____

From _____ To _____

14. Previous Addresses (other than present)

(a) _____ Co _____

(b) _____ Co _____

(c) _____ Co _____

Parents:

Father _____ Address _____

City _____ State _____ Zip _____

Mother _____ Address _____

City _____ State _____ Zip _____

15. PREVIOUS ARREST OR CONVICTIONS (Including driving under the influence).

(a) Offense _____ Where _____ Date _____

(b) Offense _____ Where _____ Date _____

(c) Offense _____ Where _____ Date _____

Have you ever been fingerprinted? _____ Where _____

STEPHENS COUNTY SHERIFF'S DEPARTMENT CONSENT FORM

I hereby authorize STEPHENS COUNTY SHERIFF'S DEPARTMENT to receive any criminal history record information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia.

Full Name Printed

Address

State

Zip

City

Sex

Race

Date of Birth

Social Security #

Signature

Notary Public

Date

I have completed an investigation of the above individual and recommended that a Stephens County Beer/Wine License should / should not be issued for:

Applicant

Sheriff

Date

OATH: I (WE) do solemnly swear, Subject to criminal penalties for false swearing, the statements, and answers made to the foregoing questions in this application for a license as a dealer in alcoholic beverages are true and complete, and no false or fraudulent statement or answer is made herein to procure granting of a license, that any license issued pursuant to this application is conditioned upon the truth of the answers and statements made herein and that any false or fraudulent statement or answer herein shall constitute the cause for the suspension or revocation of any license issued pursuant to this application. **Should any change occur during the year for which a license is issued pursuant to this application which would require a different answer to any question contained in this application, such change MUST be reported as a written amendment to this application within five (5) days of the change.** The failure to make such amendment shall be a cause for the suspension or revocation of any license issued. I (WE) have received a copy of the local alcoholic beverage regulations and understand that this copy is to be kept on the licensed premises at all times.

Signature of Applicant Under Oath

Signature of Owner if not Applicant

Doing Business As

Title

Sworn to and Subscribed before
me this ___ Day of _____
20____.

Notary Public



SAVE AFFIDAVIT

STATE OF GEORGIA

COUNTY OF STEPHENS

By executing this affidavit under oath, as an applicant for a Stephens County, Georgia Alcohol License as referenced in O.C.G.A. Section 50-36-1, from _____ {Name of natural person applying on behalf of individual, business, corporation, partnership or other private entity} I am stating the following with respect to my ability to enter into a contract with Stephens County:

- 1.) _____ I am a United States citizen
- 2.) _____ I am a legal permanent resident 18 years of age or older
- 3.) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with no alien number issued by the Department of Homeland Security or other Federal Immigration agency.

My alien number issued by the Department of Homeland Security or other Federal Immigration Agency is:
_____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1 (e) (2), with this affidavit.

The secure and verifiable document provided with this affidavit can be classified as:

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20 and face criminal penalties as allowed by such criminal statute.

Executed in Stephens County, Georgia

This _____ day of _____, 20____.

Signature of Applicant:

Printed Name:

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20_____.

NOTARY PUBLIC

My Commission Expires:

*Note: O.C.G.A. § 50-36-1(e)(2) requires that aliens under the federal Immigration and Nationality Act, Title 8 U.S.C., as amended, provide their alien registration number. Because legal permanent residents are included in the federal definition of “alien”, legal permanent residents must also provide their alien registration number. Qualified aliens that do not have an alien registration number may supply another identifying number below:

NOTICE OF APPLICATION FOR MALT BEVERAGES AND/OR WINE LICENSE

Pursuant to Section 7 of Stephens County Ordinance 93-2, notice is given that

_____ has applied for a _____
license for the premises located at _____.

If applicable, the person for whom the application is submitted is _____
_____.

This _____ day of _____, 20_____.

STEPHENS COUNTY BOARD OF COMMISSIONERS

PLEASE PUBLISH ONCE A WEEK FOR FOUR (4) CONSECUTIVE WEEKS BEGINNING

_____, 20_____.



COLLECT PUBLICATION FEES FROM APPLICANT. STEPHENS COUNTY WILL NOT BE RESPONSIBLE FOR PAYMENT OF PUBLICATION FEE.



Stephens County ~ Alcoholic Beverage License Application

Certification of State/Local Ad Valorem Taxes Paid ~ **Current Year 2016**

As per the Code of Stephens County, Georgia, Chapter 6-Section 63-Item 13 and Chapter 6-Section 77-Item 12: Proof that all State and Local taxes for any real and personal property where the business/farm winery be located are current.

Applicant: _____

Owner of Real Property(Land & Building): _____

Business Name of Owner of Personal Property(Inventory & Equipment): _____

E911 Address of Business Location: _____

For Tax Commissioner's Office Use Only

Real Property: Map/Parcel No: _____ Date Paid: _____

Personal Property: Account No: _____ Date Paid: _____

(seal)

This document is void unless certified and embossed